

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

December 4, 2007

MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Carlisle called the meeting to order at 7:00 p.m. and read the District Mission Statement.

Members present:

Allen Carlisle, President
Dan Bartholomew, Vice President
Dianne El-Hajj, Clerk (arrived at 7:20 p.m.)
Dustin Burns, Member
Barbara Ryan, Member (Arrived at 7:10 p.m.)

Administration present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Bill Clark, Assistant Superintendent, Business Services
Emily Andrade, Assistant Superintendent, Educational Services
John Tofflemire, Assistant Superintendent, Human Resources
Linda Vail, Executive Assistant and Recording Secretary

2. President Carlisle invited Sydney and Melody Benjamin, third grade students at Rio Seco, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

Motion: Bartholomew

Second: Burns

Vote: 3-0 (El-Hajj, Ryan, absent)

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
 - 1.5. Report about Caring School Activity at Prospect Avenue

Dr. Johnson shared Prospect Avenue School's "Kid-to-Kid" caring school activity, where students collected and donated clothing, toys, and other useful items for students at Barnett School in Ramona. Many students at Barnett School lost homes in the recent fires. Candlelight Florist donated their van to deliver the donations. Channel 8 news aired a human interest story on this activity.

2. Introduction of New Probationary Teacher

John Tofflemire introduced a new probationary teacher at Pepper Drive School, Colette Rickon. Ms. Rickon said she was very excited and felt privileged to teach in Santee School District.

3. Spotlight on Learning Principal Presentations from Pepper Drive and Prospect Avenue Schools on Instructional Leadership

Dr. Johnson introduced Debra Simpson, Principal at Pepper Drive School, who shared the instructional rigor in classrooms at her school. She shared classroom instructional tools, including technology tools provided through the QZAB grant.

Cheryl Bowen and Stephanie Southcott, Principal and Vice Principal respectively, presented a DVD highlighting the connected community at Prospect Avenue School. The video included a news item about their "Kid-to-Kid" campaign, where holiday gifts were shared with students at Barnett School in Ramona. Many Barnett students lost their homes in the recent fires. Mrs. Bowen's video also demonstrated the instructional practices and tools in place at Prospect Avenue, including the technology tools and technology learning lab implanted by the QZAB grant.

Member Burns said at the CSBA conference a Ramona board member and the superintendent expressed their appreciation for the students at Prospect Avenue and their "Kid- to-Kid" campaign. Mrs. Bowen said the staff deserves the credit for putting the program in place.

Member Bartholomew said the principal presentations have been great and have demonstrated the technology unfolding at the schools.

C. PUBLIC COMMUNICATION

President Carlisle invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS

1. Santee Teachers Association's (STA) Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and STA

President Carlisle opened the public hearing on the Santee Teachers Association's initial proposal to modify articles of the current collective bargaining agreement between Santee School District and STA. With no comments from the public, President Carlisle closed the public hearing.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Carlisle invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 1.2. Set Date and Time of Board's Annual Organizational Meeting
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations
- 2.4. Adoption of Resolution Designating State School Funding Signators
- 2.5. Approval of Qualification List of Inspector of Record (IOR) for Capital Improvement Program (CIP)
- 2.6. Authorization to Purchase Two Relocatable Classrooms for Cajon Park School (Pulled for separate consideration.)
- 3.1. Approval of Santee Collaborative Reinvestment Plan for the Use of LEA Medi-Cal Funds
- 3.2. Acceptance of Cox Grant for the Arts Attack Program
- 3.3. Approval of Request for Extended Field Trip for Sycamore Canyon School to San Juan Capistrano Mission
- 4.1. Personnel, Regular
- 4.2. Acceptance of Report on Certificated Credentials and Assignments

Consent Item E.2.6. was pulled by Member Burns for separate consideration. Member Ryan moved to approve the Consent Items with the exception of item E.2.6.

Motion: Ryan

Second: Burns

Vote: 5-0

Consent Item E.2.6. Authorization to Purchase Two Relocatable Classrooms for Cajon Park School (Pulled by Member Burns for separate consideration.) Member Burns reported he investigated the cost of the relocatable classrooms and said we are receiving a very good price because these relocatables already have restrooms, which would eliminate the need to provide additional restrooms at a much higher cost.

Motion: Burns

Second: Bartholomew

Vote: 5-0

F. DISCUSSION AND/OR ACTION ITEMS

President Carlisle invited comments from the public on any item listed under Discussion and/or Action.

1.1. Capital Improvement Program Items on Board Agendas

Dr. Johnson shared Executive Council's recommendation to place all items relating to Modernization or Bond projects under the subtitle of Capital Improvements on Board agendas for easier identification and tracking. Member Ryan suggested including "Modernization" in the title as well because that is a key word

for public recognition. Board members agreed that a subtitle of "Modernization/Capital Improvement Program" would be appropriate. The new subtitle will be used beginning at the next Board meeting.

2.1. Approval of First Period Interim Report

Bill Clark shared a revised First Interim Report. The report showed an anticipated revenue of \$38,526,219, disbursements of \$38,748,006, and an ending balance of \$1,433,463. The report shows the District will be able to meet its financial obligations for the 2007-08 fiscal year as disclosed.

Member Burns moved to approve the First Period Interim Report and positive certification regarding the District's ability to meet its financial obligations for the 2007-08 fiscal year.

Motion: Burns

Second: Ryan

Vote: 5-0

2.2. Update on Quick Start Projects and Authorization to Award Bids for Locks, Playground Equipment, and Cooling Tower Relocation, and Approval to Purchase Capital Equipment

Mr. Clark shared the status of the "Quick Start" projects at schools including parking, shade structures, door locks, and playground equipment. Bill Clark anticipates the door locks replacement will be completed before the end of the school year. Principals are happy with the playground equipment and installation should be completed by the end of April 2008. Shade structures are scheduled to be completed by December 2008. Administration is also requesting acceptance of the bid on moving the chiller at Cajon Park School to prepare for construction and the purchase of a mower to assist in the increased maintenance of the new grass fields which the District shares with the City. Administration is investigating the expanded use of reclaimed water at Prospect Avenue and Carlton Hills. Member Ryan confirmed that \$1.35m was anticipated to be spent on quick start projects and approval of these items would leave approx \$650,000. Mr. Clark confirmed these figures as correct.

President Carlisle asked if administration is investigating the use of artificial turf. Mr. Clark said administration held a meeting with Padre Dam where this was discussed. Additional grant funding may make artificial turf feasible in the future. President Carlisle said he is interested in looking at artificial turf for future projects and there may be some incentives available for these types of projects. Board members asked Mr. Clark to research the cost effectiveness of artificial turf including the initial costs compared to ongoing maintenance costs. Member Ryan would like administration to explore other elementary schools that may have artificial turf and how it is working. High schools have begun using artificial turf and we may wish to investigate the problems they have encountered. Dr. Johnson said it was mentioned at the Padre Dam meeting that Santee may have the opportunity to obtain grants and become a model school district in water conservation.

Member Bartholomew asked if the revenue funds were shifting on the Colbi reports and from where the state funding is generated. Mr. Clark confirmed that some of the reports do not show the quick starts and changes will occur as the scopes are refined. The funding reflected is generated through State modernization matching funds and joint use funding.

Member Burns asked if the door locks replacement covered every lock in the school district. Christina Becker, Director, said it does not include doors that will be eliminated in Modernization. The Board wants all classroom doors included to insure safety, and the hardware from doors that will be eliminated during modernization can be reused on new doors.

President Carlisle asked about the redevelopment funding source under Pepper Drive. Mr. Clark said the funding is collected through developer fees.

Member Burns moved to award the contracts for locks, playground equipment and the cooling tower relocation to the lowest responsible, responsive bidders as listed in the item and to purchase a new mower to support the maintenance of the new grass fields.

Motion: Burns

Second: Bartholomew

Vote: 5-0

2.3. Capital Improvement Project Timeline

Mr. Clark reported that the District is beginning to reach milestones in the Modernization projects and is now focusing on a project timeline and how the construction will impact Phase I schools. The scheduling will help facilitate how the teachers and staff will use available areas as swing space during construction, which may include media centers and smaller classrooms. Using all available space will impact the cost

savings of construction. Scheduling is also dependent on State approval of plans. Administration is beginning to provide information to school staffs about the construction scheduling that will begin in spring of 2008 and be completed in 2009. The Board was presented a draft of construction timelines that Mrs. Becker has shared with the project management firm and is requesting a commitment from them on timelines. Board members and administration will be meeting with staff over the next few weeks sharing the timelines and asking staff to remain flexible about this draft timeline.

Members Burns and Ryan wish to assure that information about construction timelines, classroom relocation, and any anticipated changes in the school calendar are provided to parents and staff as soon as possible. Dr. Johnson plans to send a letter home to families before winter break.

President Carlisle said part of the communication at the sites is the signs and asked the status of the signs at schools. Mrs. Becker reported she was unable to complete the task of getting signs prepared because of all the other projects and apologized to the Board. Staff is working on getting pricing. The current information about school construction is on the website and typically a sign goes up when construction begins. She will work towards completion and installation.

2.4. State Facilities Eligibility Funding Application

Mr. Clark reported the State Facilities Eligibly Funding application is for a part of the anticipated funding for capital improvements. The District now has an optimum chance to qualify for new construction grants and become eligible for Level 2 developer fees. Additional grants are now available for Santee for special education, energy savings, and access compliance. Administration will bring to the next Board meeting a request for consultant services to complete the required school fee justification a school facility needs analysis, and request for approval to submit the application.

2.5. Construction Projects Management Summary

Bill Clark shared some of the risks and uncertainty that may be associated with construction projects and may have an impact on capital improvement projects. These risks and uncertainties include items such as change orders, unforeseen conditions, contractor coordination items, and architectural clarifications. Patty Sprotte, from Sprotte Watson Architecture, shared what they have done to try to minimize the risk in the construction projects. She said that the "Big Sister" facility which is planned for Cajon Park, is their second building of this type and shared what they learned from the previous building in Cajon Valley. Change orders from architectural clarification were less than 1%. All RFI's and change orders issued on the original project in Cajon Valley have been corrected on the Santee drawings. Following DSA approval and corrections, the construction manager will have one last constructability review. They will work cooperatively with the construction firm inspector and subcontractors and are confident that this project will go very smoothly.

Christina Becker shared some of the color options approved for Title 24 energy savings for the exteriors and interiors. Member Ryan said she believes the color scheme should not be trendy and would like to see other alternatives. Member Burns suggested bringing the colors back for discussion at the December 18th meeting and for approval in January. The Board would like to see schools that have the approved color scheme to be better able to envision the samples on an entire building. The colors will return to the Board in January for approval in order to meet the timeline. Administration reminded the Board of the need to meet the energy efficiency requirements, which is a cool roof color. President Carlisle thanked Sprotte Watson for explaining how there has been a learning process from their initial building in Cajon Valley and commended their work towards improving the process.

Patty Sprotte said that she believes that working with the construction management system will provide greater control over the subcontractors, which will help keep the schedule on time. Christina Becker clarified that the building in Cajon Valley was completed on time. It was the parking lot that was delayed.

2.6. Santee School Site Development Request for Proposal – Authorization to Proceed with Waiver Process

Bill Clark reported administration is working with the City to develop an RFQ to seek qualified developers for a ground lease option. Administration requests Board authorization to submit a waiver with the State to select a qualified developer for ground lease based on established legal criteria from the State to ensure a successful RFQ process. Member Bartholomew moved to authorize administration to submit the necessary waiver to the State.

Motion: Bartholomew

Second: Burns

Vote: 5-0

2.7. Adoption of Memorandum of Understanding with Barratt American

Bill Clark introduced Eric Hall, consultant, who reported administration has been working for the last several months to develop a memorandum of understanding with Barratt American. A summary of key points of the memorandum of understanding was provided which included: combined interests for school facilities, complimenting the district's current facility program outlined in Prop R, and successful negotiations to receive funding between \$10-\$20 million. Barratt is willing to provide approximately 40% more in developer fees and mitigation payments above the amounts currently prescribed by law as the statutory developer fees. They are also willing to help pursue State funding and to work together in a funding and financing plan sufficient to enable the District to construct school facilities as needed for the students their development will generate. Administration plans to get a signed memorandum on Wednesday by 4:00 pm. President Carlisle asked administration to notify Board members as soon as the signed MOU is received. Mr. Clark and Mr. Hall requested a 6 month timeframe to work to finalize the final complete agreement with Barratt.

Member Burns moved to approve the conceptual outcomes included in the summary for a Memorandum of Understanding with Barratt American.

Motion: Burns

Second: Ryan

Vote: 5-0

4.1. Preliminary GASB 45 Committee Update

John Tofflemire updated the Board on the work of the GASB 45 Committee. He shared some of the funding plan option discussions of the committee which included options for employee/employer funding. The committee hopes to bring a recommendation that includes meeting the current liability for current employees for post retirement benefits in January. Member Burns will share with Mr. Tofflemire some information from CSBA he received regarding GASB 45. President Carlisle asked if a self-funded plan qualifies as secure funding for future employees. Mr. Tofflemire said a self-funded plan would satisfy the GASB 45 requirements and the cost might be added to the current cost of a district employee's health benefits.

4.2. Approval to Increase Work Hours of Identified Classified Position

Member Burns moved to approve an increase in work hours for the identified classified position.

Motion: Burns

Second: Ryan

Vote: 5-0

G. BOARD POLICIES AND BYLAWS

1. First Reading: Board Policy Annual Review
 - BP 1312.1 Complaints Concerning District Employees
 - BP 4116 Probationary/Permanent Status of Certificated Personnel
 - BP 4315.1 Certification of Competence in Evaluation of and Instructional Methodologies
 - BP 5117 Interdistrict /Intradistrict Transfers
 - BP 6145 Extracurricular Activities

Member Burns moved to waive the second reading and approve the annual review of the policies listed.

Motion: Burns

Second: El-Hajj

Vote: 5-0

H. BOARD COMMUNICATION

President Carlisle reminded Board members of the change of Board offices at the next Board meeting. President Carlisle and Member Bartholomew will switch seats and roles and Member Bartholomew will be President.

There is a calendar meeting with Grossmont on December 17th. Member El-Hajj will attend and will probably arrive a little late.

Dr. Johnson shared the brochure of the 2008 Legislative Goals and reported that Linda is working to schedule meetings with Senator Hollingsworth and Assemblyman Anderson. Member Ryan asked Mr. Clark if we needed to try for legislation for Level 2 developer fees. Mr. Clark said yes, we need to pursue both paths. Member Ryan recommended sending the legislation language to Senator Hollingsworth. If Mr. Clark gets the language to Member Ryan she will work with the Senator's staff. If she receives the language by Thursday, she will take it to Sacramento and deliver to the Senator's office while she is there.

President Carlisle shared that staff meeting visits have been scheduled to discuss modernization. Dr. Johnson presented key messages for the meetings. There will be no presentation and Board members and administration will spend time answering questions. It is important to present staff with clear information on what a modernized classroom looks like and that it does not include furniture. A map for each school site, a timeline, and documents will be sent to each Board and Executive Council member.

Member Burns said staff is focusing on their classrooms instead of the construction, which is the first of the projects. Dr. Johnson said at some schools the new construction will follow modernizing classrooms, such as Carlton Hills. Board members will need a phasing timeline for the schools they are visiting.

Member Burns reported on the CSBA conference, one of the best he has attended. He received some information for options for a Board instead of expulsion hearings and will continue to get additional information about a better process that will support students. The Golden Bell banquet was outstanding and the teachers and vice principal were pleased with the support from the Board. Member Bartholomew said Hill Creek's display at the showcase was the best display there. He said there is a lot of buzz going on about Santee throughout the educational community.

I. CLOSED SESSION

President Carlisle announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
2. Conference with Labor Negotiator (Govt. Code § 54956.8)
Agency Negotiator: John Tofflemire, Assistant Superintendent
Employee Organizations: Santee Teachers Association
Purpose: Negotiations
3. Conference with Real Property Negotiators (Govt. Code §54956.8)
Location: Santee School Site 10445 Mission Gorge Rd., Santee 92071
Agency Negotiators: Dr. Lis Johnson, Superintendent
Bill Clark, Assistant Superintendent, Business Services
Negotiating Party: City of Santee
Purpose: Price and Terms
Location: Cajon Park School 10300 Magnolia Ave., Santee 92071
Agency Negotiators: Dr. Lis Johnson, Superintendent
Bill Clark, Assistant Superintendent, Business Services
Negotiating Party: Barnhart Construction
Purpose: Price and Terms
Location: Sky Ranch (Rattlesnake Mountain at the northerly terminus of Graves Avenue) Santee 92071
Agency Negotiators: Dr. Lis Johnson, Superintendent
Bill Clark, Assistant Superintendent, Business Services
Negotiating Party: Lennar
Purpose: Price and Terms

The Board entered closed session at 9:45 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 11:25 p.m. No action was reported. The December 4, 2007 regular meeting adjourned at 11:25 p.m.

Dianne El-Hajj, Clerk

Lisbeth A. Johnson, Ed.D., Secretary